

# THE ISLAMIC SOLIDARITY FUND ORGANIZATION OF ISLAMIC COOPERATION EXECUTIVE BUREAU

PROJECT FINANCING APPLICATION FORM

# I: Basic Information:

	1.	Applicant:
	2.	Country:
	3.	Address:
		Tel.:
	4.	Date of business establishment:
	5.	Is the applicant registered as a charitable institution? Mention date of registration
		Yes (date of registration/ (enclose copy)
		No.
	6.	Does the applicant have a statute, constitution or regulation?
		Yes (enclose copy)
		No.
II:	Boa	ard of Directors:
	7	Write the many of the many have of the Decad of Dimeters (if each)
	7.	Write the names of the members of the Board of Directors (if any)
	8.	
	8.	
	8.	Were Board members appointed by election or other means?
	8.	Were Board members appointed by election or other means?
	8.	Were Board members appointed by election or other means? <ul> <li>Yes, by election</li> <li>No (mention how)</li> </ul>
		Were Board members appointed by election or other means?          Yes, by election         No (mention how)
		Were Board members appointed by election or other means?  Yes, by election No (mention how) Do Board members receive salaries/bonuses or work voluntarily?
	9.	<ul> <li>Were Board members appointed by election or other means?</li> <li>Yes, by election</li> <li>No (mention how)</li> <li>Do Board members receive salaries/bonuses or work voluntarily?</li> <li>Yes ().</li> </ul>

Yes (	.).

### III: <u>Activities of the applicant</u>:

11.	. Main activities:
	Education:
	Health-related:
	Cultural:
	Social:
	Relief:
	□ Others (specify)
12.	. Applicant objectives:
13.	. Population of Muslims in the area served by the applicant:
14.	. Number of Muslims directly benefiting from the activities of the applicant:
IV: <u>Inf</u>	formation on the project:
15.	. Project's name:
	. Project's site:
	. Importance of the project:
18.	. Project goals:

19.	Current	phase	of the	project:
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<ul> <li>Conception</li> <li>Planning and preparation of maps</li> <li>Completed project in need of support in the following:</li> </ul>
O Renovation
O Additions
O Equipment
O Other
(Copy of building possession certificate to be attached)
<ul> <li>20. Is any parcel of land allocated to the project?</li> <li>Yes. (copy of land possession certificate to be attached)</li> <li>No.</li> </ul>
<ul> <li>21. Is the land purchased or donated?</li> <li>0 Bought from () at a cost of (USD).</li> </ul>
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O Donated by (.....).

## V: Cost of the project:

<b>22.</b> Pro	oject financing sources	
	Governments ()	١.
	Private charitable bodies (	).
	Regional charitable bodies (	).
	International charitable bodies (	).
	Philanthropist personalities (	).

23. Projected phases of the project execution:

Project phase	Description	Time frame	Cost in USD
	Total in US Dollars		

24. Total of amount already mobilized for the project in US Dollars:

- From local sources (.....).
- From regional charitable bodies (.....).
- From international charitable bodies (.....).
- **25.** Amount of assistance required from the Islamic Solidarity Fund in US Dollars: (.....).
- **26.** Has the project previously received assistance from the Islamic Solidarity Fund? If yes, provide details as follows:

Project name	Project site	Amount of assistance	Date received					

**27.** Statement on the applicant sources of income:

Government support (	.).
Donations (	.).
Subscriptions (	).
Other sources: mention (	.).

#### 28. Bank information:

Name of Applicant
Bank name, Branche and address
Bank Account No
IBAN
SWIFT CODE
Bank account currency (US\$ - Saudi Riyal - EURO)

#### VI: <u>Recommendations</u>:

**29.** Name three bodies as a reference that can be consulted to recommend the project; Either: the permanent mission of your country to the OIC, embassies of OIC Member States accredited to the country where your institution is based, competent governmental authorities, well-known Islamic personalities or bodies accredited to the OIC (attach a recent copy of each recommendation):

Name	Body	Postal address	Telephone No.

#### VII: Other information

**30.** Further information or details may be provided in the space below (additional pages may be used where necessary)

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#### **COMMITMENT**

#### The applicant shall attach to this form a certified copy of the following documents:

- The Articles of Association and a list of members of the Board of Directors.
- Recent license to exercise activity by the applicant, approved by the official authorities.
- Project authorization from the competent official authorities in the name of the applicant or the concerned authority.
- Land possession certificate in the name of the project or the applicant, certified by the official authorities in your country and translated into Arabic, English or French.
- Project construction license in the name of the project or the applicant, certified and translated into Arabic, English or French.
- Three recent recommendations of the applicant, either from the permanent mission of your country to the OIC, the embassies of OIC Member States accredited to the country of your institution's HQ, competent governmental authorities, well-known Islamic personalities or bodies accredited to the OIC.
- Economic and technical feasibility study of the project.
- Architectural map of the project.

#### **RATIFICATION**

We the undersigned affirm the authenticity of all the information stated above and that this application shall be deemed void if it contains any false information. We shall bear any punitive measures imposed in consequence of provision of wrong information.

#### Signatures:

Name of President:		••
Signature: (	)	
Name of Vice-president:		•••
Signature: (	)	
Name of Treasurer:		••••
Signature: (	)	
SEAL		

#### VERY IMPORTANT

 All correspondence should be sent to the following address of the Islamic Solidarity Fund:

Kingdom of Saudi Arabia

Jeddah, Al-Andalus area, Ezz Al-Islam Street

P.O. Box 1997, Jeddah - 21441

#### E-Mail: mail@isf-fsi.org

- 2. Requests submission opens each year on the 1st of July and ends on 31 December.
- 3. All the attached documents once submitted will not be returned.

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